



Application for Copyright Clearance of Government of Canada Works

Privacy Statement

The personal information collected is to be used to respond to your request for copyright clearance on Government of Canada works. Provision of the information requested on this form is voluntary. An incomplete form may result in the rejection of your request or a time delay in processing your request.

All personal information created, held or collected by the Department of Justice is protected under the federal [Privacy Act](#). At any point of collection you will be asked for consent to collect your information, and you will be informed of the purpose for which it is being collected and how to exercise your right of access to that information.

For assistance in completing this form, please contact us at the coordinates shown on the last page of this form. Please note that this form applies to the **Department of Justice Canada works only**, and that **all fields marked by an asterisk (*) must be completed**.

1. APPLICANT INFORMATION

(*) **Complete Name:** Title (Mr., Mrs., Ms.), First Name and Last Name

Organization

(*) **Type of Organization**

(*) **Postal Address**

(*) **City/Town**

(*) **Province/State**

(*) **Postal/Zip Code**

(*) **Country**

(*) **Telephone Number**

Facsimile Number

E-Mail Address

Web Site Address

(*) **If permission is granted, person/organization in whose name permission is to be issued**

Individual named above

Organization named above

Other (Specify below)



2. INFORMATION ON THE APPLICANT'S WORK

(*) Purpose

- Reproduction Adaptation Revision
 Translation (Specify languages of your work below)

N.B. If the Department of Justice Canada material has been adapted or revised, copies of your adapted/revised work and the Department of Justice Canada material must be included with your request.

(*) Title of your work

(*) Format(s) in which your work will be produced

- Audio CD Audiocassette Braille CD-ROM
 DVD Electronic / Internet Large Print
 Map Paper

(*) End Use

- Commercial Non-commercial Cost-recovery Promotional

(*) Sale or Cost-recovery Price

(*) Number of Copies to be printed/produced

OR

(*) URL(s) for Web page(s) where the work will be published



3. INFORMATION ON THE GOVERNMENT OF CANADA WORK

(*) Title of Crown Work

[Empty text box for Title of Crown Work]

Year / Date of Publication

[Empty text box for Year / Date of Publication]

YYYY

(*) Format of Source Material

- Audio CD Audiocassette Braille CD-ROM
- Diskette DVD Electronic / Internet Large Print
- Map Microfiche Paper Videocassette

(*) Reference Numbers (ISBN, ISSN, Catalogue / Publication Number)

[Empty text box for Reference Numbers]

OR

(*) Exact URL where source material is published

[Empty text box for Exact URL]

(*) Precise description of material to be used

- Database Figure Footage Illustration
- Logo Map Photo Table
- Text Whole Work Other (Specify additional information below)

Volume / Issue

[Empty text box for Volume / Issue]

Page No(s)

[Empty text box for Page No(s)]

Table / Figure No.

[Empty text box for Table / Figure No.]

Image / Photo No. / Description

[Empty text box for Image / Photo No. / Description]

Additional Information (If you require more space, please attach a separate sheet)

[Large empty text box for Additional Information]



4. ADDITIONAL INFORMATION

Applicant Reference Number (If you wish to assign one)

I would appreciate a response by

yyyy/mm/dd

Have you previously received approval to use the same material(s)?

Yes

No

If yes, previous Crown Copyright File No.

Please address all correspondence to:

Department of Justice Canada
Communications Branch
Copyright administrator
284 Wellington Street
Ottawa, Ontario K1A 0H8
Facsimile: (613) 948-2983

Email: copyright-droitdauteur@justice.gc.ca

Email address for all other correspondence: webadmin@justice.gc.ca